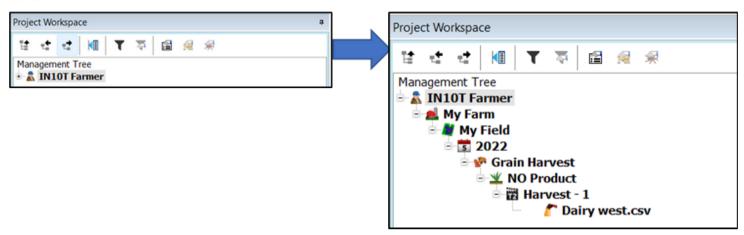
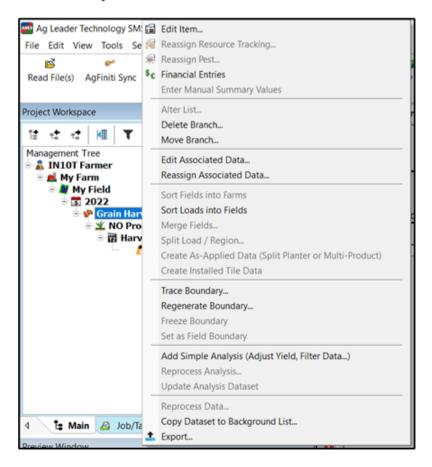
Useful Tips

In the "Project Workspace", click the plus arrows to show all of the farms and fields with your data.



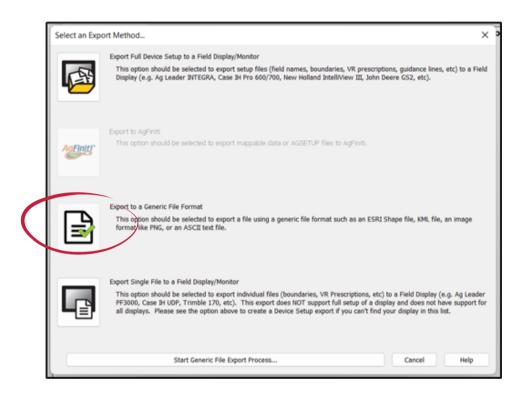
Right click on the operation you'd like to export for one field. In this case, we right click "Grain Harvest" for the field "My Field".



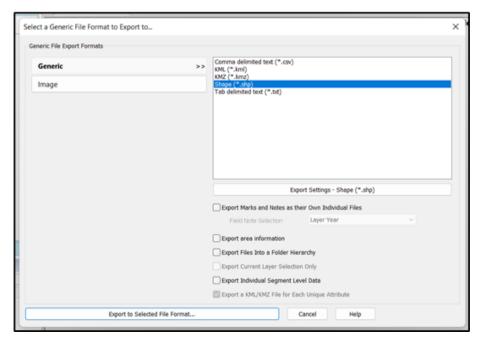


Next, left click "Export".

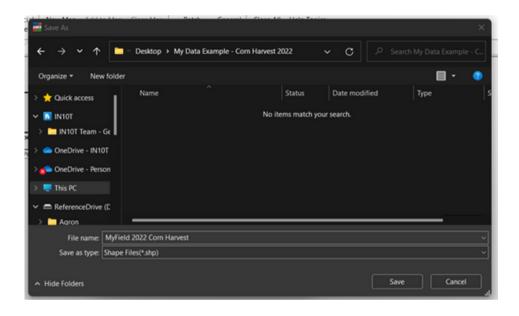
Click the paper icon for "Export to a Generic File Format", then click "Start Generic File Export Process".



Select "Generic" and "Shape" for the file type to export. Next, click "Export to Selected File Format".

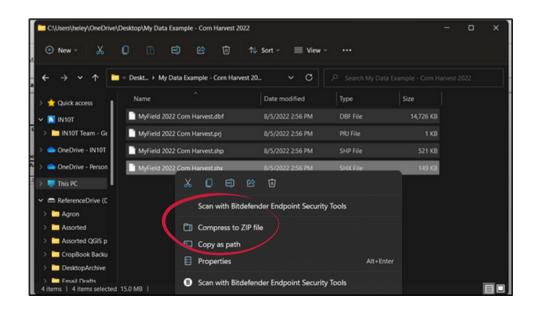


Next, SMS will have you pick a place on your computer to save the data. Saving to your "Desktop" or "Documents" usually makes the data easy to find later on. For the "File name", type in a name with the year, field, and operation.



Next, click "Save".

Open your files and find the new saved data. You'll see there are four files (ending in .shp, .dbf, .prj, and .shx). We need all four files to read the data. Select all four files, right click, and send them to a ZIP file.



Finally, upload the newly created ZIP file to the Portal.

